
CHILDREN'S LIBRARIAN, TWEEN SERVICES (LIBRARIAN 1)

The Cape May County Library (CMCL) is looking for a dynamic, motivated, and team-oriented Librarian to join our library system. The Tween Librarian will be responsible for developing a programming curriculum for the tween population across Cape May County and planning and facilitating programming and outreach at the Lower Township branch location for ages 0-18. This position is part of the Lower Township Branch team and assists with branch coverage and patron assistance.

This position is full-time (35 hours per week) and is based in the Lower Township Library. The schedule includes one night per week and a rotating Saturday shift. Travel to other branches may be required throughout the year.

Duties and Responsibilities

- Perform weekly programming for ages 0-18, including storytimes, craft programs, Teen Advisory Board and STEAM activities
- Develop and maintain effective relationships with schools, community groups, agencies, and non-profits in Lower Township that support youth
- Maintain children's and teen collections in the Lower Township Branch, including evaluation and weeding
- Maintain and supervise children's and teen spaces in Lower Township Branch
- Coordinate tween programs across all Cape May County Library branches
- Collaborate with other departments in providing services and outreach
- Provide prompt, courteous, and direct assistance to all patrons as part of the Lower Township Branch team
- Attend and participate in staff meeting discussions, including staff committees
- Assist in maintaining the library's social media platforms and website
- Attend and participate in professional development opportunities outside the library system

Knowledge/ Skills

- Cultural competence skills
- Excellent customer service skills
- Ability to work harmoniously with patrons and coworkers
- Excellent oral and written communication skills both with supervisors and with patrons
- Knowledge of developmental, recreational, and educational needs of children, tweens, and teens
- Knowledge of current trends in library services for children, tweens, and teens

- Knowledge of children's, tween, and teen literature
- Experience working with children and teens preferred

Abilities

- Lift and carry bags or boxes weighing up to 40 pounds.
- Drive a car and hold a valid New Jersey driver's license.
- Excellent public speaking and presentation skills
- Exercise initiative and independent judgement

Education/ Qualifications

- Master's degree in Library Science from an ALA-accredited program required.
- Have or be eligible for a New Jersey State Professional Librarian Certificate.
- Candidates currently completing their final semester in library school will be considered
- New Jersey state residency required per N.J.S.A. 52:14-7 (L. 2011, Chapter 70)

Salary & Benefits

- Salary: \$46,500
- 35 hours per week, including one night per week and at least one Saturday per month
- Health benefits, including dental, prescription and optical
- New Jersey pension
- 12 vacation days per year (increasing with years worked), 15 sick days per year, 3 personal days per year

To Apply

Please submit a resume, cover letter, and three professional references to Natalie Niziolek, Assistant Director, at natalien@cmclibrary.org by November 19, 2021.

Anticipated start date no earlier than January 3, 2022.