

CAPE MAY COUNTY LIBRARY

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ANDREA ORSINI
Library Director

WILL MOREY
Commissioner

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, November 15, 2023 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mrs. Henderson, Chair
Mrs. Ponichtera, Secretary
Mr. Ludgate
Andrea Orsini, Library Director
Kim Zablud, Strategic Planning Consultant

1. Mrs. Henderson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of October 18, 2023 were presented for review and approval. Mrs. Ponichtera made a motion to approve the minutes, which Mrs. Henderson seconded. The motion passed unanimously.
3. Orsini presented the bills for the month of November for review and approval for payment. It was noted that the payment to NJ Business Systems for \$62,427.39 was for the recabing of the Upper Twp. Library. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Ludgate seconded. The motion passed unanimously.
4. Under old business:
 - a. Kim Zablud, Advancing with Purpose, presented an update on the progress of the Strategic Planning project.
 - b. Orsini updated the progress for the new Cape May City Library at Historic Franklin Street School.
 - c. Orsini reported that the Dennis Twp project is awaiting a pavilion installation date.
5. Under new business:
 - a. Orsini reported on the October 2023 programming statistics and noted there were 6167 participants in the month of October.
 - b. Orsini reported that the library would be participating in Christmas in Court House on 12/8/23 with a holiday movie screening, teen cookie decorating, kids crafts, charity bake sale, holiday photo ops, and the bookmobile in the parade.
 - c. Orsini reported that Hunter Research has begun working on the Historic Interpretive plan for the Cape May City Library at Historic Franklin Street School.
 - d. Orsini reported that December Library Commission meeting has been rescheduled to 12/13/23 at 1:30pm.
 - e. Resolution November 2023 #1, New Hires, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - f. Resolution November 2023 #2, LOAs, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
6. It was noted that the statistics for the month of October 2023 were listed on the agenda.
7. There being no further business, the Commission adjourned.