

# CAPE MAY COUNTY LIBRARY

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ANDREA ORSINI  
Library Director

E. MARIE HAYES  
Commissioner

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, May 19, 2021  
Virtually via the GoToMeeting Platform

Present: Mrs. Henderson, Vice Chair  
Mrs. Ponichtera  
Mr. Ludgate  
Mr. Lindsay  
Andrea Orsini, Library Director

1. Mrs. Henderson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of April, 2021 were presented for review and approval. Mrs. Henderson made a motion to approve the minutes, which Mr. Ludgate seconded. The motion passed unanimously.
3. Orsini presented the bills for the month of May for review and approval for payment. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Ludgate seconded. The motion passed unanimously.
4. Under old business:
  - a. Orsini reported that limited in person outdoor programming began 5/18/21.
  - b. Orsini reported that the FSS-Cape May City Library documents needed for NJHPO review were submitted.
  - c. Orsini also reported that the FSS-Cape May City Library lead abatement project began 5/6/21.
5. Under new business:
  - a. Orsini presented the April Children's Department report.
  - b. Orsini presented the April Teen Programming report.
  - c. Orsini presented the April social media statistics.
  - d. Orsini announced that homebound delivery services to resume 5/26/21.
  - e. Orsini presented the CMCL Expanded Walkthrough Schedule to begin 6/1/21.
  - f. Orsini reported that CMCL would continue to waive late fines through 6/30/21.
  - g. Orsini also reported that E. Marie Hayes, Clarence Lear, Patricia Hendricks, and David Mackenzie were 2021 NJLA Library Champion Award recipients for their efforts toward the FSS-Cape May City Library project.
  - h. Resolution May 2021 #1, Approving Appointments & Salaries, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
  - i. Resolution May 2021 #2, Change in Compensation Method, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
  - j. Resolution May 2021 #3, Granting and Amending LOAs, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
  - k. Resolution May 2021 #4, Salary Increases, Adjustments, and Corrections, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
  - l. Resolution May 2021 #5, Separation of Staff, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
  - m. Resolution May 2021 #6, CMCL Walkthrough Expanded Schedule 6/1/21, was introduced. Mrs.

Ponichtera made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.

6. It was noted that the statistics for the month of April 2021 were listed on the agenda.
7. There being no further business, the Commission adjourned.