

# CAPE MAY COUNTY LIBRARY

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ANDREA ORSINI  
Library Director

E. MARIE HAYES  
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, September 16, 2020 Virtually via the GoToMeeting Platform

Present: Mr. Hutchinson, Chair  
Mrs. Henderson, Vice Chair  
Mr. Ludgate  
Mrs. Ponichtera  
Mr. Mastrangelo  
Andrea Orsini, Library Director

1. Mrs. Henderson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of August, 2020 were presented for review and approval. Mrs. Henderson made a motion to approve the minutes, which Mrs. Ponichtera seconded. The motion passed unanimously.
3. Orsini presented the bills for the month of September for review and approval for payment. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Hutchinson seconded. The motion passed unanimously.
4. Under old business:
  - a. Orsini reported that NJ State Construction Bond Grant award recommendations will be sent to the State Librarian in early September.
5. Under new business:
  - a. Orsini presented the Social Media Statistics Report from August 2020.
  - b. Orsini presented the Adult Events Virtual Programming Report for April-August 2020.
  - c. Orsini presented the August Children's Department Report.
  - d. Orsini presented the Summer Reading statistics for Children, Teens, and Adults.
  - e. Orsini presented the Summer Amnesty Report and stated the program would be honored through September 2020.
  - f. Orsini also reported that computer, fax, and copier use by appointment started 9/14/20.
  - g. Orsini reported a patron request for a bench memorial plaque at the Stone Harbor Library. After much discussion, the Library Commission decided against allowing bench plaques.
  - h. Resolution September 2020 #1, Leave of Absences, was introduced. Mr. Hutchinson made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
  - i. Resolution September 2020 #2, New Hires, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Hutchinson seconded. The resolution passed unanimously.
  - j. Resolution September 2020 #3, Pandemic Code of Conduct, was introduced. Mr. Hutchinson made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
  - k. Resolution September 2020 #4, HQ Closed Election Day and Day after Thanksgiving, was introduced. Mr. Hutchinson made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
6. The miscellaneous income for August 2020 was \$250.65.
7. It was noted that the statistics for the month of August 2020 were listed on the agenda.
8. There being no further business, the Commission adjourned.