

CAPE MAY COUNTY LIBRARY

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ANDREA ORSINI
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, March 18, 2020 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ with Public Access Available via Virtual GoToMeeting Platform.

Present: Mr. Hutchinson, Chair
Mrs. Henderson, Vice Chair
Mr. Ludgate
Mr. Mastrangelo
Andrea Orsini, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of February, 2020 were presented for review and approval. Mrs. Henderson made a motion to approve the minutes, which Mr. Ludgate seconded. The motion passed unanimously.
3. Orsini presented the bills for the month of March for review and approval for payment. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Mastrangelo seconded. The motion passed unanimously.
4. Under old business:
 - a. Orsini reported that she has attended several meetings with Triad Associates, Mr. Calafati, and Ms. Briant regarding the NJ Library Construction Bond Act Grant application. All parties were coordinating efforts and making continued progress on the grant application. Orsini also reported that the grant application deadline may be postponed due to the COVID-19 outbreak, but the State Library had no made that announcement yet.
5. Under new business:
 - a. Orsini reported on the Adult Programming highlights from February 2020.
 - b. Orsini also reported on the Children's Programming highlights from February 2020.
 - c. Orsini also reported that all library branches were closed to the public due to the COVID-19 outbreak on Tuesday, March 17, 2020.
 - d. Resolution March 2020 #1, New Hires, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - e. Resolution March 2020 #2, Compensation Method Change, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
 - f. Resolution March 2020 #3, Leave of Absences, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
 - g. Resolution March 2020 #4, Separations, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
 - h. Resolution March 2020 #5, CMCLC Lease City of Cape May, was introduced. The CMCLC reviewed and discussed the lease agreement. Mr. Mastrangelo made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - i. Resolution March 2020 #6, CMCLC Sublease CCA, was introduced. The CMCLC reviewed and discussed the lease agreement. The CMCLC had further questions and it was decided that this resolution would be tabled till the next meeting.
 - j. NJ State Library Construction Bond Resolution to Apply for Funds, Resolution I, was introduced. Mr. Hutchinson made a motion to accept the resolution, which Mrs. Henderson seconded. The

resolution passed unanimously.

- k. NJ State Library Construction Bond Certification Statements were reviewed, checked, and signed.
6. The miscellaneous income for March 2020 was \$14,809.57.
 7. It was noted that the statistics for the month of February 2020 were listed on the agenda.
 8. There being no further business, the Commission adjourned.

Amended 6/17/20