

CAPE MAY COUNTY LIBRARY

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ANDREA ORSINI
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, January 15, 2020 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Henderson, Vice Chair
Mr. Ludgate
Andrea Orsini, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of December, 2019 were presented for review and approval. Mrs. Henderson made a motion to approve the minutes, which Mr. Ludgate seconded. The motion passed unanimously.
3. Orsini presented the bills for the month of January for review and approval for payment. Orsini reported that the \$55,329.48 payment to Advanced Computer Solutions was to replace two computer servers. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Ludgate seconded. The motion passed unanimously.
4. Under old business:
 - a. Orsini reported that the NJ Library Construction Bond Act Solicitation for Grant Applications issued January 6, 2020. Applications are being accepted March 9th through April 6, 2020. Orsini reported that she registered for the mandatory technical assistance webinar being held on January 22, 2020. Orsini also reported that she contacted Triad Associates to help prepare the grant application.
5. Under new business:
 - a. Orsini reported on the Adult Programming highlights from December 2019.
 - b. Orsini also reported on the Children's Programming highlights from December 2019 and 2019 Annual Report.
 - c. Orsini reported that the 2020 Tax Rate was set at .00034 by the Freeholders at the December 23, 2019 meeting.
 - d. Orsini reported that William Hutchinson was reappointed to the CMCLC by the Freeholders at the December 23, 2019 meeting. Mr. Hutchinson's new term will expire 12/31/2024.
 - e. Resolution January 2020 #1, New Hires, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - f. Resolution January 2020 #2, Advancements, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - g. Resolution January 2020 #3, Compensation Method Change, was introduced. Mr. Hutchinson made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
 - h. Resolution January 2020 #4, Minor Discipline, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - i. Resolution January 2020 #5, Separations, was introduced. Mr. Hutchinson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - j. Resolution January 2020 #6, Leaves of Absence, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - k. Resolution January 2020 #7, RFPs, was introduced. Mrs. Henderson made a motion to accept

the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.

- I. Resolution January 2020 #8, Phase II Professional Design Services Proposal, was introduced. The CMCLC members reviewed and discussed the MCA proposal. Mr. Hutchinson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
6. It was noted that the statistics for the month of December 2019 were listed on the agenda.
7. There being no further business, the Commission adjourned.