

CAPE MAY COUNTY LIBRARY

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ANDREA ORSINI
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, November 20, 2019 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Ponichtera, Secretary
Mr. Ludgate
Andrea Orsini, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of October, 2019 were presented for review and approval. Mr. Hutchinson made a motion to approve the minutes, which Mrs. Ponichtera seconded. The motion passed unanimously.
3. Orsini presented the bills for the month of November for review and approval for payment. Mrs. Ponichtera made a motion to approve the bills for payment, which Mr. Ludgate seconded. The motion passed unanimously.
4. Under old business:
 - a. Orsini reported that the City of Cape May voted in favor of the Shared Services Agreement between the City of Cape May, the County, and the CMCLL to renovate the FSS into the new Cape May City Library.
 - b. Orsini also reported that the 45 Star Flag installation successfully took place on October 29th at the Wildwood Crest Library.
5. Under new business:
 - a. Orsini reported on the Adult Programming highlights from October 2019.
 - b. Orsini also reported on the Children's Programming highlights from October 2019.
 - c. Orsini discussed the upcoming 2020 Tax Rate.
 - d. Orsini reported that the Court House Library needed to reinsulate all of the ceilings pipes and replace the 2nd floor ceiling grid and tiles. Orsini reported that the library is looking for companies under NJ State Contract to provide quotes for the insulation project. Orsini also reported that the 2018 quote for the ceiling grid would need to be updated.
 - e. Resolution November 2019 #1, Advancements, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - f. Resolution November 2019 #2, Retirements and Separations, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - g. Resolution November 2019 #3, Leave of Absences, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mr. Hutchinson seconded. The resolution passed unanimously.
 - h. Resolution November 2019 #4, Discipline, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
6. The miscellaneous income for November 2019 was \$72,621.89.
7. It was noted that the statistics for the month of October 2019 were listed on the agenda.
8. There being no further business, the Commission adjourned.