

CAPE MAY COUNTY LIBRARY

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DEBORAH POILLON.
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, March 20, 2019 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Henderson, Vice Chair
Mrs. Ponichtera, Secretary
Mr. Ludgate
Mr. Mastrangelo
Deborah Poillon, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of February 20, 2019 were presented for review and approval. Mr. Hutchinson made a motion to approve the minutes, which Mrs. Henderson seconded. The motion passed unanimously.
3. Poillon presented the bills for the month of March for review and approval for payment. The lists of bills were discussed. Poillon noted that the \$106,521 payment to Park Technology was for multiple Meraki switches and the annual maintenance agreement, the \$7794 payment to AWE was for the computer work stations funded by the Literary Access Fund Grant and the \$19,756 payment to Beyer Fleet was for the new Ford Escape. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Hutchinson seconded. The motion passed unanimously.
4. Under old business:
 - a. Poillon reported that a public presentation of the potential FSS/CMC Library project would be at the Cape May Convention Center May 1 and that the architect would give a presentation to the CMCLC at the next Commission meeting 4/16. After some discussion, the CMCLC agreed that no decision should be made until after the public presentation.
 - b. Poillon reported that the Court House basement renovation is proceeding.
 - c. Poillon reported that the cause of the basement flooding is still under evaluation.
 - d. Poillon reported that F&S believes that they can remove the muntins from the SH Library.
5. Under new business:
 - a. Poillon reported that Victoria Wright, the head of the Children's Department, had secured a \$10,000 grant from the Literary Access Fund. The grant money will be used to buy 2 new AWE workstations for Woodbine and Wildwood Crest that focus on STEAM literacy, plus a traveling STEAM activity kit.
 - b. Poillon reported that the increase in circulation was because of the implementation of Autorenewal.
 - c. Poillon reported that the library will be sponsoring three author events in the next few months. Lisa Wingate will be presenting 4/8 and Elin Hilderbrand and John Gilstrap will speak in the summer, while they are visiting Cape May County.
 - d. Poillon reported that the administrative transition was going well.
6. The miscellaneous income for March 2019 was \$16,722.30.
7. It was noted that the statistics for the month of February 2019 were listed on the agenda.
8. There being no further business, the Commission adjourned.