

CAPE MAY COUNTY LIBRARY

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ANDREA ORSINI
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, December 18, 2019 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Ponichtera, Secretary
Mr. Ludgate
Andrea Orsini, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of November, 2019 were presented for review and approval. Mr. Hutchinson made a motion to approve the minutes, which Mr. Ludgate seconded. The motion passed unanimously.
3. Orsini presented the bills for the month of December for review and approval for payment. Mrs. Ponichera made a motion to approve the bills for payment, which Mr. Hutchinson seconded. The motion passed unanimously.
4. Under old business:
 - a. Orsini reported that the CMCLC received a fully executed copy of the Shared Services Agreement for the Franklin Street School project.
5. Under new business:
 - a. Orsini reported that the 2020 Tax Rate request to be set at .00034 would be a resolution on the December 23, 2019 Freeholder Meeting Agenda.
 - b. Orsini reported on the Adult Programming highlights from November 2019.
 - c. Orsini also reported on the Children's Programming highlights from November 2019.
 - d. Orsini discussed the upcoming contractual personnel increases.
 - e. Orsini reported the future possibility of a County Reciprocal Borrowing Card Agreement.
 - f. Mrs. Ponichtera made a motion to approve the 2020 Preliminary Budget, which Mr. Hutchinson seconded. The 2020 Preliminary Budget passed unanimously.
 - g. Library Commission Meeting dates set for 2020.
 - h. Resolution December 2019 #1, New Hires, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - i. Resolution December 2019 #2, Advancements, was introduced. Mr. Hutchinson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - j. Resolution December 2019 #3, Separations, was introduced. Mr. Hutchinson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - k. Resolution December 2019 #4, Leave of Absences, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - l. Resolution December 2019 #5, NR Card Fees 2020, was introduced. Mr. Hutchinson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
6. The miscellaneous income for December 2019 was \$33,703.17.
7. It was noted that the statistics for the month of November 2019 were listed on the agenda.
8. There being no further business, the Commission adjourned.