

CAPE MAY COUNTY LIBRARY

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DEBORAH POILLON.
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, October 17, 2018 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Henderson, Vice Chair
Mr. Ludgate
Mrs. Ponichtera, Secretary
Mr. Mastrangelo
Deborah Poillon, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of September 24, 2018 were presented for review and approval. Mr. Mastrangelo made a motion to approve the minutes, which Mr. Ludgate seconded. The motion passed unanimously.
3. Poillon presented the bills for the month of October for review and approval for payment. The lists of bills were discussed. Poillon noted that there was a \$12,000 payment for the annual Hoopla subscription, an \$8620 payment to the Wildlife Gardner for the Pocket Park and a \$6875 payment for the annual Overdrive subscription. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Hutchinson seconded. The motion passed unanimously.
4. Under old business:
 - a. Poillon reported that the Pocket Park Opening was scheduled for 10/24.
 - b. Poillon reported she had met with the Franklin Street School Feasibility Study team & CCA on 9/27 and with the Team at the school on 10/9. There are multiple problems with the site that MCA is working on. The State Bond applications will probably not be posted until January or February of 2019, so Poillon reported that there was time to explore possibilities.
5. Under new business:
 - a. The CMCLC annual luncheon is scheduled for 12/4 at noon.
 - b. Poillon reported that the County had switched to all VOIP phones and were recommending that the library do the same. Poillon and the IT department will look into pricing.
 - c. Poillon reported that she, the NJLA Executive Director and President and FH Hayes had met with Assemblyman Andrzejczak about additional funding for the LibraryLinkNJ statewide delivery service. Mr. Andrzejczak agreed to sponsor a bill asking for the additional funds.
 - d. Resolution October 2018 #1, Separation of Staff, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
 - e. Resolution October 2018 #2, LOAs, was introduced. Mr. Mastrangelo made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
 - f. Resolution October 2018 #3, Conversion of Appointment Types, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
6. The miscellaneous income for September was \$34,429.56, which included Overdrive Cooperative payments and eRate funds.
7. It was noted that the statistics for the month of September were listed on the agenda.
8. There being no further business, the Commission adjourned.