

CAPE MAY COUNTY LIBRARY

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DEBORAH POILLON.
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Thursday, April 18, 2018 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Henderson, Vice Chair
Mrs. Ponichtera, Secretary
Mr. Mastrangelo
Mr. Ludgate
Deborah Poillon, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of March 22, 2018 were presented for review and approval. Mr. Hutchinson made a motion to approve the minutes, which Mr. Mastrangelo seconded. The motion passed unanimously.
3. Poillon presented the bills for the month of April for review and approval for payment. The lists of bills were discussed. Poillon noted there were no large bills. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Mastrangelo seconded. The motion passed unanimously.
4. Under old business:
 - a. Poillon reported that the Franklin Street School feasibility study RFP was to be posted on April 18th and was due May 16th. The Shared Service Agreement between Cape May City and the CMCLC has not yet been signed. Poillon said that she had emailed a reminder to the County that the RFP could not be awarded without a Shared Service Agreement.
 - b. Poillon reported that Dale Foster has discovered that the price of fuel under the Resale of Gas and Fuel Agreement will be the same as the CMCLC is currently paying.
 - c. Poillon reported that Ed Carson, the longtime head of the Lower Branch had retired and that Brian Hamilton is replacing him. She anticipates some minor transitional issues, as Ed had been at Lower for 30 years.
 - d. Poillon reported that the upgraded Events Calendar software was working very poorly and that replacement software was being tested. Poillon anticipated that the major patron problems with the new webpage would be corrected by the addition of several links on the homepage.
5. Under new business:
 - a. Resolution April 2018 #1, Approving Appointments & Salaries, was introduced. Mr. Hutchinson made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
 - b. Resolution April 2018 #2, Separation of Staff, was introduced. Mr. Mastrangelo made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
 - c. Resolution April 2018 #3, Granting & Amending LOAs, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
 - d. Resolution April 2018 #4, Change in Compensation Methods, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
 - e. Poillon and the CMCLC discussed the difficulty in hiring librarians. The CMCLC's starting salary is now \$10,000 under the NJLA recommended salary and is on the bottom third of salaries being offered in state. Poillon reported that she believes this needs to be addressed in 2018.
 - f. Resolution April 2018 #5, Six Month Trial of Eliminating Fines for Children, was introduced. Poillon reported that a number of other libraries were eliminating fines for children, and in some libraries, for adults. Only one library that had eliminated fines had gone back to charging them. 95% of materials are returned within a week of the due date. Many parents said that the possibility of owing fines made them restrict their children's access to the library. After some discussion, Mr. Hutchinson made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
6. The miscellaneous income for March was \$14,035.29.
7. It was noted that the statistics for the month of March were listed on the agenda.
8. There being no further business, the Commission adjourned.