

CAPE MAY COUNTY LIBRARY

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DEBORAH POILLON.
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, September 20, 2017 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Henderson, Vice Chair
Mr. Mastrangelo
Mr. Ludgate
Deborah Poillon, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. Ms. Poillon announced a Closed Session to discuss personnel business.
3. The minutes of the meeting of August 16, 2017 were presented for review and approval. Mrs. Henderson made a motion to approve the minutes, which Mr. Ludgate seconded. The motion passed unanimously.
4. Poillon presented the bills for the month of September for review and approval for payment. The lists of bills were discussed. Poillon noted that the \$8250 payment to Books in Common was for next year's author visit. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Mastangelo seconded. The motion passed unanimously.
5. Under old business:
 - a. Poillon reported that Verizon had agreed that they had billed the Library incorrectly and were working on the refund.
 - b. Poillon reported that this year's CapeCon had been very successful, with 129 participants.
 - c. Poillon reported that the Summer Reading Programs were also very successful.
 - i. Adults - 398 programs, 7358 participants. Reading Club -86 participants, 1569 materials.
 - ii. Teens – 31 programs, 126 participants. Reading Club – 34 participants, 441 hours read.
 - iii. Children – 139 programs, 8860 participants. Reading Club – 564 participants, 14,962 books read.
 - d. Poillon reported that the staff was still working on getting eCommerce implemented.
6. Under new business:
 - a. Poillon gave the CMCLC a copy of the survey from the reinstated CMC Library Committee. Poillon reported that, because of legal restrictions, the Library could not provide the email addresses of CMC patrons. After some discussion, the CMCLC made several suggestions about how to distribute the survey. Two of the questions appear to suggest a new building. The financial implications of this were discussed.
 - b. Poillon reported that Bob Rich was interested in putting a webcam on the SH Library. After some discussion, the CMCLC directed Poillon to discuss this with County Counsel.
7. The miscellaneous income for August was \$51,519.39, which included \$32,910.38 in eRate funds.
8. It was noted that the statistics for the month of August were listed on the agenda.
9. There being no further business, the Commission adjourned.