

CAPE MAY COUNTY LIBRARY

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DEBORAH POILLON.
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Rescheduled Regular Meeting of the Cape May County Library Commission held on Wednesday, June 21, 2017 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Ponichtera, Secretary
Mr. Ludgate
Deborah Poillon, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. Ms. Poillon announced a Closed Session to discuss personnel business.
3. The minutes of the meeting of May 24, 2017 were presented for review and approval. Mr. Hutchinson made a motion to approve the minutes, which Mrs. Ponichtera seconded. The motion passed unanimously.
4. Poillon presented the bills for the month of June for review and approval for payment. The lists of bills were discussed. Poillon noted that the \$39,456 payment to Ebsco was for the annual print periodical subscriptions and that there were various payment to Summer Reading Program presenters. Poillon noted that Verizon was still charging incorrectly. Mr. Hutchinson made a motion to approve the bills for payment, which Mrs. Ponichtera seconded. The motion passed unanimously.
5. Under old business:
 - a. Poillon reported that some of the landscaping had been done but other projects had not.
 - b. Poillon reported that the White Raven Investigation and Paranormal Society had done 2 investigations at the Court House Library and that they would give a report to her.
 - c. Poillon reported that the Digitization Project (now called Cape May County History Online) had digitized enough local materials that the information will be made available to the public. Poillon noted that much credit should go to Elaine Makowski, who has worked many volunteer hours on the project.
6. Under new business:
 - a. Poillon reported that the Summer Reading Programs would officially start 6/26 but that the libraries were already getting busier.
 - b. Poillon reported that she went to a County Directors' meeting. All Libraries reported a drop in circulation but an increase in program and computer usage. While this is a recent issue for CMC, because of the new buildings, it has been an ongoing issue for the other County Libraries for several years. They all noted that Library use was still even or up, despite the circulation drop off.
 - c. Poillon reported that the Outreach Librarian continued to be active. A Social Media class for businesses at the SH Library, done in conjunction with the SH COC, was very well attended.
7. The miscellaneous income for May was \$11,492.67.
8. It was noted that the statistics for the month of May were listed on the agenda.
9. There being no further business, the Commission adjourned.