

# CAPE MAY COUNTY LIBRARY

30 W. Mechanic Street  
Cape May Court House, NJ 08210-3051  
Telephone (609) 463-6350

DEBORAH POILLON.  
Library Director

E. MARIE HAYES  
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, July 19, 2017 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair  
Mrs. Henderson, Vice Chair  
Mrs. Ponichtera, Secretary  
Mr. Ludgate  
Deborah Poillon, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. Ms. Poillon announced a Closed Session to discuss personnel business.
3. The minutes of the meeting of June 21, 2017 were presented for review and approval. Mrs. Ponichtera made a motion to approve the minutes, which Mrs. Henderson seconded. The motion passed unanimously.
4. Poillon presented the bills for the month of July for review and approval for payment. The lists of bills were discussed. Poillon noted that the \$34,279 payment to Millennium was for wireless hotspots and licensees, the \$10,000 payment to Midwest Tapes was for the startup of Hoopla and that there were various payment to Summer Reading Program presenters. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Hendrickson seconded. The motion passed unanimously.
5. Under old business:
  - a. Poillon reported that the landscaping had all been done.
  - b. Poillon reported that the White Raven Investigation and Paranormal Society had done 3 investigations at the Court House Library and that they would give a report to her.
  - c. Poillon reported that sound panels had been installed in the SH meeting room and had made a great deal of difference in the acoustics. Poillon also reported that Gary Jacketti had called about the statues again and that she had told him that the CMCLC was not interested. Poillon spoke to Mayor Davies-Dunhour who said that the decision was the Commission's, as it was Library property.
6. Under new business:
  - a. Poillon reported that the Summer Reading Programs had been very busy, with 273 people at SIC and over 150 at Upper for the 1<sup>st</sup> events.
  - b. Poillon reported that she had signed a Preferred Customer Service Agreement with All Risk Disaster recovery Company.
  - c. Resolution July 2017 #1, Designating the Library Director to Approve RFPs, was presented for discussion and approval. Mrs. Henderson made a motion to approve the resolution as presented, which Mrs. Ponichtera seconded. The motion passed unanimously
  - d. Resolution July 2017 #2, Authorizing the CMCLC to Enter Into a Cooperative Agreement with the Educational Services of NJ, was presented for discussion and approval. This will allow the CMCLC to use the All Risk Disaster Co. in an emergency without going through the bid process. Mrs. Ponichtera made a motion to approve the resolution as presented, which Mrs. Henderson seconded. The motion passed unanimously
  - e. Poillon reported that the Teen Space had moved to the 2<sup>nd</sup> floor.
  - f. Poillon reported that a patron had been returning materials that had bedbugs in them. After definitely identifying the patron, Poillon spoke to her and requested that she not use the library until she submitted a letter from an exterminator saying the problem was solved.
7. The miscellaneous income for June was \$12,786.92.
8. It was noted that the statistics for the month of June were listed on the agenda.
9. There being no further business, the Commission adjourned.