

CAPE MAY COUNTY LIBRARY

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ANDREA ORSINI
Library Director

WILL MOREY
Commissioner

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, July 19, 2023 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mrs. Henderson, Chair
Mrs. Ponichtera, Secretary
Mr. Ludgate
Andrea Orsini, Library Director

1. Mrs. Henderson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of June 21, 2023 were presented for review and approval. Mrs. Ponichtera made a motion to approve the minutes, which Mr. Ludgate seconded. The motion passed unanimously.
3. Orsini presented the bills for the month of July for review and approval for payment. Mrs. Henderson made a motion to approve the bills for payment, which Mrs. Ponichtera seconded. The motion passed unanimously.
4. Under old business:
 - a. Orsini reported on the progress of the Cape May City Library at the Historic Franklin Street School project. Orsini also reported that the furniture design plan is progressing.
 - b. Orsini reported that the work on compiling a 5-year Library Strategic Plan is starting.
5. Under new business:
 - a. Orsini reported on the June 2023 programming statistics and noted there were 6343 participants in the month of June, including 4 school visits. June programming was highlighted by a Kids Theater Camp, Family Music, Outdoor Summer Concerts @Park & Zoo, the kickoff to Kids Summer Reading Club, and an author visit by Kristin Harmel on 6/10. Orsini also announced that the TLC and Outreach Departments would represent the Library at the 4-H Fair, 7/20-7/22.
 - b. Orsini presented the RFP for the Historic Interpretive Plan for the review.
 - c. Resolution July 2023 #1, New Hires, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - d. Resolution July 2023 #2, LOAs, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - e. Resolution July 2023 #3, Separations, was introduced. Mrs. Ponichtera make a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - f. Resolution July 2023 #4, Amendment of Resolution June 2023 #4, was introduced. Mr. Ludgate made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
 - g. Resolution July 2023 #5, Historic Interpretive Plan Cape May City Library at Historic Franklin Street School RFP Award, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
6. It was noted that the statistics for the month of June 2023 were listed on the agenda.
7. There being no further business, the Commission adjourned.