

# CAPE MAY COUNTY LIBRARY

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ANDREA ORSINI  
Library Director

WILL MOREY  
Commissioner

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, December 13, 2023 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mrs. Henderson, Chair  
Mr. Mastrangelo, Vice-Chair  
Mrs. Ponichtera, Secretary  
Mr. Ludgate  
Andrea Orsini, Library Director

1. Mrs. Henderson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. Orsini announced a closed session.
3. The minutes of the meeting of November 15, 2023 were presented for review and approval. Mrs. Henderson made a motion to approve the minutes, which Mrs. Ponichtera seconded. The motion passed unanimously.
4. Orsini presented the bills for the month of December for review and approval for payment. It was noted that the payment to Advancing with Purpose for \$21,027.61 was the first payment for the strategic planning consulting work done thus far. It was also noted that the EBSCO payment of \$27,557.50 was for the annual database renewals. Library. Mrs. Henderson made a motion to approve the bills for payment, which Mrs. Ponichtera seconded. The motion passed unanimously.
5. Under old business:
  - a. Orsini updated the progress for the Strategic Planning project, including the timeline for project completion.
  - b. Orsini updated the progress for the new Cape May City Library at Historic Franklin Street School.
6. Under new business:
  - a. Orsini reported on the November 2023 programming statistics and noted there were 4925 participants in the month of November, including Herbal Tea Blending, Turtles of NJ, Christmas card workshop, Daily Bread, and a Frozen Singalong Party.
  - b. Orsini reported that Mrs. Ponichtera was reappointed to the CMCLC through 12/31/2028.
  - c. Orsini reported that the library staff bake sale held during Christmas in Court House raised \$555 to be donated to Beacon Animal Rescue.
  - d. Resolution December 2023 #1, New Hires, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
  - e. Resolution December 2023 #2, LOAs, was introduced. Mr. Mastrangelo made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
  - f. Resolution December 2023 #3, 2024 Library Commission Meeting Schedule, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
  - g. Resolution December 2023 #4, 2024 Non-Resident Card Fee, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
  - h. Resolution December 2023 #5, Unattended Children Policy, was introduced. Mr. Mastrangelo made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
7. It was noted that the statistics for the month of November 2023 were listed on the agenda.
8. There being no further business, the Commission adjourned.