

CAPE MAY COUNTY LIBRARY

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DEBORAH POILLON.
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Rescheduled Regular Meeting of the Cape May County Library Commission held on Monday, September 24, 2018 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Henderson, Vice Chair
Mr. Ludgate
Mr. Mastrangelo
Deborah Poillon, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of August 15, 2018 were presented for review and approval. Mrs. Henderson made a motion to approve the minutes, which Mr. Hutchinson seconded. The motion passed unanimously.
3. Poillon presented the bills for the month of September for review and approval for payment. The lists of bills were discussed. Poillon noted that there was a Health Insurance payment, the annual Indirect Cost payment and the annual Bond payment to the County and the annual OCLC subscription payment. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Mastrangelo seconded. The motion passed unanimously.
4. Under old business:
 - a. Poillon reported that the Pocket Park was done, except for some additional plantings in the Fall and that the Grand Opening would be scheduled shortly.
 - b. Poillon reported that the Summer Feed program had been very successful and the Library and partners had supplied 2 meals a week for 10 weeks to 280 children. The program will continue next year.
 - c. Poillon reported she had met with the Franklin Street School Feasibility Study team on 9/11. MCA is trying to accommodate the Library's needs. The Feasibility Study will probably not be done until the end of October. A meeting with the team and CCA is scheduled 9/27 and a teleconference with MCA, Anthony Iovino and Poillon is scheduled for 9/25.
 - d. Poillon reported that OEM is still moving out of the basement. The major plumbing project is now scheduled for December or January, so the library staff will move into the area prior to the plumbing work.
 - e. Poillon reported that Andrea Orsini is now Acting Assistant Director.
5. Under new business:
 - a. Poillon reported that the CH Library had to close 2 days for generator maintenance.
 - b. Resolution September 2018 #1, Separation of Staff, was introduced. Mr. Mastrangelo made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
 - c. Resolution September 2018 #2, LOAs, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
 - d. Resolution September 2018 #3, Conversion of Appointment Types, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
6. The miscellaneous income for August was \$15,518.45, which included Booksale funds.
7. It was noted that the statistics for the month of August were listed on the agenda.
8. There being no further business, the Commission adjourned.