

# CAPE MAY COUNTY LIBRARY

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DEBORAH POILLON.  
Library Director

E. MARIE HAYES  
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, March 15, 2017 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair  
Mrs. Henderson, Vice Chair  
Mrs. Ponichtera, Secretary  
Deborah Poillon, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. Ms. Poillon announced a Closed Session to discuss personnel business.
3. The minutes of the meeting of February 15, 2017 were presented for review and approval. Mrs. Henderson made a motion to approve the minutes, which Mrs. Ponichtera seconded. The motion passed unanimously.
4. Poillon presented the bills for the month of March for review and approval for payment. The lists of bills were discussed. Poillon noted that there were 2 months of payments to the County for health insurance, the \$73,309 payment to Shoreway Landscape was for the Pocket Park landscaping and hardscaping, which will be reimbursed from the Open Space grant and the \$23,237 payment to the Somerdale BOE was for the new server project. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Hutchinson seconded. The motion passed unanimously.
5. Under old business:
  - a. Poillon reported that the Pocket Park hardscaping was almost completed, as was the electric and irrigation. Landscaping would start when the weather was warmer.
6. Under new business:
  - a. Poillon reported that, at Freeholder Hayes' request, County Counsel had written a letter to a patron stating the Library's policy on adult use of the Children's Areas, as the patron had become upset that he could not use the Children's Room unaccompanied by a child.
  - b. Poillon reported that the County had nominated the Library for this year's National Association of County Organizations award and that she had supplied Diane Weiland with information for the nomination application. Poillon expressed her happiness that the County had chosen the Library this year.
  - c. Poillon reported that the annual Food for Fines project would take place in the month of April and that Caring for Kids and Family Promise would receive the donations.
  - d. The Stone Harbor Grand Opening will be held on May 26<sup>th</sup> around 10am, after SH opens their beach and business district. The Library will showcase its many services throughout the day.
  - e. Poillon reported that there had been 2 complaints by patrons this month (via Reconsideration of Materials forms) about the sexual content of a foreign film and a TV show. The Library does not label nonrated films or shows but Poillon suggested letting patrons know that the staff can help them discover the content of unrated films and shows.
7. The miscellaneous income for February was \$11,061.85.
8. It was noted that the statistics for the month of February were listed on the agenda. Circulation was down 10%. Poillon noted that the libraries had been less busy the past 2 months, possibly weather related.
9. There being no further business, the Commission adjourned.