

CAPE MAY COUNTY LIBRARY

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DEBORAH POILLON.
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, August 16, 2017 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Henderson, Vice Chair
Mr. Ludgate
Deborah Poillon, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. Ms. Poillon announced a Closed Session to discuss personnel business.
3. The minutes of the meeting of July 19, 2017 were presented for review and approval. Mrs. Henderson made a motion to approve the minutes, which Mr. Ludgate seconded. The motion passed unanimously.
4. Poillon presented the bills for the month of August for review and approval for payment. The lists of bills were discussed. Poillon noted that the \$83,671 payment to the County was for the 2nd quarter Shared Services Agreement and that several database subscriptions had been paid. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Ludgate seconded. The motion passed unanimously.
5. Under old business:
 - a. Poillon reported that Verizon was still billing the library incorrectly and that she and the head of the IT department were continuing to work on the problem.
6. Under new business:
 - a. Poillon reported that the Summer Reading Programs had set a new record in July, with 7480 participants.
 - b. Poillon reported that the end of summer party will be a Lego Building Contest at SIC on 8/23.
 - c. Poillon reported that the Teen Photo Contest had been very successful.
 - d. Poillon reported that the 1st floor renovations were underway.
 - e. Poillon reported that she had begun working on implementing eCommerce for the PACs and patrons' home computers.
7. The miscellaneous income for June was \$12,802.12.
8. It was noted that the statistics for the month of July were listed on the agenda.
9. There being no further business, the Commission adjourned.